



OWEN COUNTY COMMUNITY FOUNDATION FOOD PANTRY ASSISTANCE GRANT

FREEMAN CHARITABLE FOOD FUND

The Freeman Charitable Food Fund has granted over \$205,000 to Owen County Food Pantries since it was created in 2006. Grants awarded by this fund provide assistance for Emergency Food and Shelter programs to purchase food supplies for Owen County residents.

In 2022 the Owen County Community Foundation will grant **\$18,729** to local food pantries. Decisions are based on population served and other considerations.

Eligible Organizations:

Non-profit agencies and/or Government Agencies must...

- in current with state and federal tax filings
- provide Federal Tax ID number
- have a voluntary board of volunteers
- have a non-discrimination policy that governs service provision and does not exclude any person regardless of race, religion, nationality or sexual orientation

Charitable Organizations must...

- have a sponsoring organization to sign for fiscal management of grant
- provide Federal Tax ID number
- have a voluntary board of volunteers
- have a non-discrimination policy that governs service provision and does not exclude any person regardless of race, religion, nationality or sexual orientation

Documents you must provide with application...

- 2022 Operating Budget
- Revenue & Expense Statement with comparisons to your budgeted revenue & expenses for the same period.
- Revenue & Expense statement for the previous fiscal year
- Written explanation regarding any anticipated significant changes to budget or revenue & expense for the current year.
- A list of your current Board of Directors

Grant Process is open from April 15th - May 15th. Awards announced May 25th.



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Organization Name: _____ Federal ID#: _____

Organization Director: _____ Phone: _____

Organization Mailing Address: _____ Email: _____

Type of Organization (please check):

501(c)(3) School Church Governmental Entity Other: _____

How many people did you serve last year? _____

How many people do you expect to serve this year? _____

How many households does this represent? _____

Applicant: (please print name) _____

Applicant Phone: _____ Applicant Email: _____

Applicant Signature: _____ Date: _____

As an authorized representative of this organization, I have reviewed the grant application and certify that the information is accurate and that I am an eligible organization, as defined on the cover page. We understand that if the OCCF approves a grant, funds can be used for food supplies only. The Grant Agreement attached must be signed and returned before funds are released. When the money has been spent, if required, a grant report and receipts will be submitted.

AGREEMENT: By signing this electronic signature acknowledgment form, I agree that my electronic signature is the legally binding equivalent to my handwritten signature. Whenever I execute an electronic signature, it has the same validity and meaning as my handwritten signature. I will not, at any time in the future, repudiate the meaning of my electronic signature or claim that my electronic signature is not legally binding.

Board Officer Signature: _____ Date: _____

(a person other than the person signing above)



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Please specify the amount of your request: _____

Brief summary of your request:

Has your agency received funds from other organizations for this year for food or equipment? Please provide the amounts and the name of the organization. Indicate if you were found to be in non-compliance with other organizations.

If your agency plans to apply for funds from another organization this year for food or equipment, please provide the amount and name of the organization.

Please list the other Owen County agencies or programs that might benefit directly or indirectly from funds distributed to your agency.

Please describe any changes your agency has experienced over the past year that might increase your need for funding.

To have a complete understanding of your agency's impact on our community please provide a meaningful story, quote or set of statistics that round out the picture of how your agency helps the community. It will also be helpful in making appropriate allocation decisions. *This information may be used in press releases to increase awareness of the Owen County Community Foundation's Freeman Charitable Food Fund.*



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Please attach the following documents ...

- Non-profit status
- 2022 Operating Budget
- Revenue & Expense Statement with comparisons to your budgeted revenue & expenses for the same period.
- Revenue & Expense statement for the previous fiscal year
- Written explanation regarding any anticipated significant changes to budget or revenue & expense for the current year.
- A list of your current Board of Directors

Thank you for your application. Please return this application and appropriate supplemental information to:

The Owen County Community Foundation, Inc.
PO Box 503
Spencer, IN 47460

For questions, please contact Maria O'Connor, 812-8291725



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This grant agreement is between the grantee organization and the Owen County Community Foundation, Inc. It is understood that funds will be used only for the purpose(s) as outlined in this grant request. **If an exception is needed, the request must be made in writing and approved in advance by Owen County Community Foundation.**

If required, the grantee organization agrees to submit a final report on the grant within 30 days of use of all grant funds or no later than 13-months from date the grant is accepted.

Payments will be made at the time the grant application is approved to the grantee or to the supporting organization.

These grants are generously provided by donors to Owen County Community Foundation grant funds. When you receive your check, you will be notified of the funding source. We respectfully ask you to acknowledge the funding source and the Owen County Community Foundation with a thank you acknowledgement.

Unused funds (more than \$25) should be returned as soon as possible. Please make your check out to the Owen County Community Foundation and put an explanation in the memo.

Agreed by Owen County Community Foundation:

Date:

Janet Rummel, President & CEO

Agreed by Grantee/Supporting Organization:

Date:

Signature of Grantee Organization



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Verification of Charitable Use of Funds for non-501(c)(3) Organizations

We verify, that as a duly appointed representative of an organization that is not a 501(c)(3) corporation, we will use any and all funds received through the Owen County Community Foundation for charitable purposes.

If at any time the Grants Committee or the Board of Owen County Community Foundation, Inc. determines that the funds distributed to our organization were not used in a charitable manner, we agree to repay those funds to the Owen County Community Foundation, Inc. for redistribution to an organization that will use them in a charitable manner.

Funds will be used for activities as outlined in the attached application.

Name of Organization

Printed name of duly appointed representative and title held within the organization

Signature

Date

Printed name of duly appointed representative and title held within the organization

Signature

Date