Rapid Response Grant Application

Supporting Nonprofits with Grants up to $1,000

A grants program designed to support nonprofit organizations in their efforts to provide services to their intended community.

Your organization may be eligible to receive a grant up to $1,000 if:

- Your non-profit organization is located in and/or provides services to Owen County
- Your non-profit organization is a qualified charitable organization, designated by the IRS and the organization is good standing in GuideStar.
- Your charitable organization has a sponsoring non-profit

There are no due dates or deadlines for requesting OCCF Rapid Response grants. Applications may be submitted throughout the year, decisions are made weekly and you will be notified of the decision in 10 – 14 business days. Once approved you will receive a letter of acceptance and a check. No reports are required for nonprofits in good standing.

Use of Funds:

Request funds to enhance or provide your services. These are one-time funds that funds things like…

- Operational support
- Emergency equipment purchases
- Completing a project

If you have questions about OCCF's community grants, please contact our Administrative Director Maria O'Connor at 812-829-1725 or send an email to maria@owencountycf.org

Owen County Community Foundation Rapid Response Grant

Up to $1,000 Non-Profit Organization Grant

Check all that apply.

- ☐ My organization is physically located within the County of Owen.
- ☐ My organization is a nonprofit in good standing.
- ☐ My organization is a charitable organization
  - ☐ with a sponsoring organization.
  - ☐ in need of a sponsoring organization
- ☐ My organization provides services to Owen County communities and/or residents

INSTRUCTIONS: Complete this application, attach your tax certificate, have the application signed by the appropriate owner/manager or board member, e-mail or mail your completed application to the OCCF to: maria@owencountycf.org or mail to: PO Box 503, Spencer, IN 47460.

We will contact you if more information is needed. Do not write on the back of this application or attach another sheet unless requested. Incomplete applications will not be reviewed and will be returned.

Organization Name: _____ EIN# _____

Contact: (First, Last): _____ Title: _____

Contact Phone #: _____ email: _____

Business Address: _____

_____

Supporting Organization Information (if required):

As an authorized representative of this organization, I have reviewed the grant application and certify that the information is accurate. We understand that if the OCCF approves a grant, the Grant Agreement must be signed and returned before any expenses will be reimbursed. When the money has been spent, if required, a grant report and receipts will be submitted.

AGREEMENT: By signing this electronic signature acknowledgment form, I agree that my electronic signature is the legally binding equivalent to my handwritten signature. Whenever I execute an electronic signature, it has the same validity and meaning as my handwritten signature. I will not, at any time in the future, repudiate the meaning of my electronic signature or claim that my electronic signature is not legally binding.

Signature, title and the date submitted (of owner/manager or board member)

_____

signature *date*

Owen County Community Foundation Rapid Response Grant

Up to $1,000 Non-Profit Organization Grant Program

What is the purpose or service your organization provides in Owen County?

What is your organization's mission/vision?

Do you provide services to all residents (not restricted by membership, religion, or other)?

If applicable, what other forms of funding have you or will you apply for? (provide total amount & source)

Briefly explain the problem you will address and how an OCCF Rapid Response grant will help make a difference.

How many people do provide services to in Owen County?
Outside of Owen County?

Please detail in the table below how the funding you have applied for will be spent:

Expense Detail	Amount
Operating Expenses (Payroll/Rent/Utilities)	
Inventory to Supply Services	
Program Expense	
Other: Please Explain Below	

Other Explanation:

Owen County Community Foundation Rapid Response Grant

Frequently asked questions:

What if I have problems filling out this application? Please call Maria O'Connor, 812-829-1725.

I need more room to explain, can I attach a letter? No, use the space that is provided, please be brief and complete. We will contact you if we require additional information.

How long will it take to get a response? Once your application is received you will get an acknowledgement. Your application will then be prioritized by the Rapid Response Grants Committee and you should receive a response in 10-14 days. If you do not get an acknowledgement that your application has been received, please call, 812-829-1725.

Who do I contact if my situation changes? If your business situation or funding sources change drastically for the good or the bad, please contact the Foundation by email and explain the situation.

Can I print out the application and write it by hand? No, we cannot accept handwritten applications. If you need help to fill this application electronically please reach out to the Maria, maria@owencountycf.org

What if I am a charitable organization with no nonprofit status? We can accept an application for the rapid program with nonprofits in good standing. If you have a need you can contact the Owen County Community Foundation, and we will help you find a partnering organization that will take the financial responsibility for the grant. If you receive a grant, the grant agreement should be signed by the supporting organization, and the check will be made payable to the supporting organization.

What if my organization has a financial need greater than $1,000? The OCCF has two other granting opportunities. Our Community Investment Grant Program will award grants up to $5,000. This is a competitive grant program with a more in-depth application. These grants will be reviewed three times annually, check out our website for application deadlines. We also have a larger impact grant program that will award up to $30,000. This program requires a letter of intent, an application if invited to apply, and a presentation. Please contact the office or check out our website for more information.

Submit your completed application and grant agreement by

Email: maria@owencountycf.org

OR

By mail: OCCF, PO Box 503, Spencer, IN 47460

Owen County Community Foundation Rapid Response Grant

Grant Agreement

Grantee organization: _____

This grant agreement is between the grantee organization and the Owen County Community Foundation, Inc. It is understood that funds will be used only for the purpose(s) as outlined in this grant request. **If an exception is needed, the request must be made in writing and approved in advance by Owen County Community Foundation.**

If required, the grantee organization agrees to submit a final report on the grant within 30 days of use of all grant funds or no later than 13-months from date the grant is accepted.

Payments will be made at the time the grant application is approved to the grantee or to the supporting organization.

These grants are generously provided by donors to Owen County Community Foundation grant funds. When you receive your check you will be notified the funding source. We respectfully ask you to acknowledge the funding source and the Owen County Community Foundation with a thank you acknowledgement.

Unused funds (more than $25) should be returned as soon as possible. Please make your check out to the Owen County Community Foundation and put an explanation in the memo.

Agreed by Owen County Community Foundation:

_____

Janet Rummel, President & CEO Date:

Agreed by Grantee/Supporting Organization:

_____

Signature of Grantee Organization Date: